1. **PERSONAL INFORMATION 개인정보**

|  |  |
| --- | --- |
| Guest Name (성함) :  |   |
| Company / Organization (회사/학회명) :  |
| Address (주소) : |
| Work Phone (회사전화) :  | Mobile (휴대폰번호) :  |
| E-mail (개인메일) :  |

1. **ROOM RESERVATION 객실요금**

|  |  |
| --- | --- |
| Arrival Date (도착일자)(Check-in 15:00) :  | No. of Guest (인원) :  |
| Departure Date (출발일자)(Check-out 12:00) :  | 　 |
|  |  |  |
|  | ()Rooms |  | ()Rooms |  | ()Rooms |
|  | ()Rooms |  | ()Rooms |  | ()Rooms |
|  | ()Rooms()Rooms |  | ()Rooms()Rooms |  | ()Rooms()Rooms |

-All rates are including 21% Service charge & Tax (\* 상기 금액은 세금 및 봉사료 21% 포함한 금액입니다.)

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| 1. **OPTION 추가선택사항**
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| Breakfast (상설조식뷔페) : **KRW 26,000** For 1 person (included 21% Service charge & Tax) : ( ) person(s) |

1. **RESERVATION GUARANTEE AND CANCELLATION CHARGE 보증용 카드정보**

|  |
| --- |
| Credit Card (카드종류) : ( ) |
| Card Number (카드번호) :  |
|  Expiry Date (유효기간) :  | Card Holder (카드소지자명) :  |
| Cancellation Charge : - 72 hours prior to accommodation day : No Cancellation Charge - 48 hours prior to accommodation day : 50% Cancellation Charge - 24 hours prior to accommodation day : 100% Cancellation Charge |

1. **SPECIAL REQUEST 특별요청사항**

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\* Please complete and return this form to us by email

\* 신청서 작성을 완료하시면 우측 상단의 Email로 보내주시면 됩니다.